

Mayor David Sims called the regularly scheduled council meeting of August 15, 2017 to order at 7:00 p.m. Present for the meeting were Mayor Sims, Council President Rick Alonzo, Council Members Ron Smith, Ken Toline, and Adam Arthur, Clerk Kris Larson, City Administrator Mike Klaus, City Attorney Andrakay Pluid, Planner Lisa Ailport, Police Chief Vic Watson, and Fire Chief Dave Winey. Also present was Jerry Higgs.

Police Chief Vic Watson gave the police report. Over the past two weeks the police have responded to two domestic cases, one domestic battery, one child abuse, one unattended death, two runaways, one civil standby, one intoxicated in public, two welfare checks, two trespass cases, one investigate suspicious, two petit thefts, three misdemeanor warrant arrests, five minors in possession, one driving without privileges, two DUIs, two possession of marijuana/paraphernalia cases, and two possession of meth/paraphernalia cases. There was a good active shooter training sponsored by the Sheriff and Police Chief today. Vic said it was phase two of the active shooter training series. Phase three will be this fall. This is fair week so the police are geared up for it. Mayor Sims asked about in-car videos. Vic said he ordered a personal dash camera and said it is amazing with many features. The video has ultrahigh clarity. He plans to order more for the department.

Fire Chief Dave Winey said the department has been quiet lately. Training went well over the 4<sup>th</sup> through the 6<sup>th</sup> of August. There was a full day on Saturday and Sunday to prepare the house for the scheduled burn. He said the house was burned on Monday evening. It was good training for the firemen. Due to regulatory compliance Dave said it took hours of preparation. He thanked his firemen.

Mike Klaus showed a power point slide of the shaft for the aesthetic relief valve and the valve for the penstock at the Moyie Dam. The ice this winter bent the shaft made of four inch steel. It was filmed, and the recommendation from Mike is to replace the entire shaft as it looks like it is rusty and looks like the metal is thinning in places. Mike plans to replace the gate assembly also. The guard gates can be closed but this leaves the penstock full of water so the work will have to be done quickly. The spillway concrete repair is needed, and JUB will help with the scope of work. Another issue at the Dam is the built up sediment. There is approval required from many environmental entities before we can remove the silt. The last sediment removal plan was done in 2005. Mike is looking at revising the plan and getting a scope of work in place. He is hopeful that the silt removal will take place next spring. Rick Alonzo asked about building a guard for the steel shaft. Ken Toline suggested putting more brackets to protect the shaft.

Mayor Sims said the Urban Renewal Agency met (URA) and there is interest to enlarge the district and add a piece of property not currently in the urban renewal agency plan. He said the URA has the ability to change the boundaries once or the URA can set up a new district. Ron Smith asked about the timeframe of the URA. David said the current district has 14 years left on it, and a new district would be for 20 years.

Rick Alonzo moved to add three late agenda items including hiring part-time of Cameron Fields for cleaning the visitor center and fire hall; approve the scope of work for HDR Engineering for Moyie Dam Part 12 D Dam Safety Report and authorize the Mayor to sign the contract with

HDR pending approval by the City Attorney, and to authorize spending up to \$1200 for E.L. Automation to fix the fiber break between the Bonners Ferry High School and Valley View School. Ken Toline seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Ken Toline “yes”, Adam Arthur “yes”.

Adam Arthur moved to approve the consent agenda. Ken Toline seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Ken Toline “yes”, Adam Arthur “yes”. The consent agenda contained the following: roll call; approval of accounts payable and payroll; approval of August 1, 2017 council meeting minutes and August 8, 2017 special council meeting minutes.

Ron Smith moved to have the second reading of the Taxicab/Limousine Ordinance by title only. Adam Arthur seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Ken Toline “yes”, Adam Arthur “yes”. Attorney Andrakay Fluid read the title of the Taxicab/Limousine Ordinance.

Mike Klaus said there is a need in the water department for a used vehicle and the proposal is to purchase the 2004 Dodge Ram that was formerly the task force vehicle. Police Chief Vic Watson said the funding is being requested to purchase new computers for the police department. Mike said City Mechanic Jimmy Dorhofer said it is in average condition. Adam Arthur moved to purchase the pickup by the water department for \$6,900 and purchase new computers for the police department. Ron Smith seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Ken Toline “yes”, Adam Arthur “yes”.

Rick Alonzo moved to authorize Mayor to sign the Idaho Low Income Home Energy Assistance Program Direct Vendor Agreement. Ken Toline seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Ken Toline “yes”, Adam Arthur “yes”.

Mayor Sims said the EDC has formed a Trails and Pathways Committee and they would like to have a charter for this committee. He said the signers are people on the Economic Development Committee. They have been working with Idaho Transportation Department (ITD) on the area between the old north hill and the new north hill, called the bowl, and they are looking at having walking and bike paths located there. There is a property east of Peterson Hill for cross country skiing, recreational trails, and equestrian trails. They are also working with Al Farnsworth to use property in Paradise Valley that connects to Forest Service property. Adam Arthur moved to authorize the Mayor to sign the Charter for the Boundary County Trails and Pathways Committee. Ron Smith seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Ken Toline “yes”, Adam Arthur “yes”.

Lisa Ailport spoke regarding the ordinance amendment for City Code Title 12, Chapter 1, concerning violations and remedies for land divisions. This ordinance would replace the misdemeanor remedy with compliance remedies. Lisa said ordinance 461 described a subdivision as a division into three or more land divisions. This was in effect from 2001 to 2005. Ordinance 495 modified that and it became law on December 29, 2005. In Lisa’s research she found that the City cannot issue building permits on lands subdivided illegally. The proposed ordinance does not allow building permits to be issued for illegally subdivided properties. The

remedy section includes amnesty for illegal divisions from 2001 through 2004 due to the ordinance in place at the time, and the parcels that had a building permit issued by the City where development has occurred and a use has been established in reliance on that permit. Any division of land determined by the City to be in violation of this title shall either seek remedy as outlined in this section or seek compliance with laws in affect at the time the division occurred. Compliance with current subdivision laws shall be considered compliance with the law. Rick Alonzo moved to have the first reading by title only of the ordinance amending Bonners Ferry City Code Title 12, Chapter 1 Concerning Violations and Remedies for Land Divisions. Ken Toline seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Ken Toline “yes”, Adam Arthur “yes”. Lisa Ailport read the title of the proposed ordinance. Mayor Sims thanked Lisa for taking on the issues and corrections needed in the City Code.

Mike Klaus spoke regarding the ICRMP terrorism rejection coverage. He said there is a blanket coverage offered under the policy for all ICRMP members. He recommended that we sign the terrorism rejection coverage form. Ken Toline moved to authorize the Mayor to sign the Terrorism Risk Insurance Act Rejection of Full Coverage. Ron Smith seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Ken Toline “yes”, Adam Arthur “yes”.

Mike spoke regarding the forest management plan. The City has 320 acres of timber to take care of and keep healthy. He said we have traditionally used the logging revenue for infrastructure or large capital items. Adam asked what the length of the timber management plan is. Mike thinks it is five to ten years. He showed council a map of the timber ground on a power point. There is approximately 280 acres near the Moyie Dam. Mike also showed a slide of the gravel pit property owned by the city near the old highway. Adam Arthur moved to approve the fee of \$4,850 for the timber management plan. Ken Toline seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Ken Toline “yes”, Adam Arthur “yes”.

Mike spoke regarding the EES Consulting contract amendment. Mayor Sims said the Bonneville Power Administration (BPA) rate is increasing 11.6 percent for the next contract period for two years. He suggested having Mike Normandu from BPA come speak to council. Mike said we started a rate study a couple years ago for the electric fund and this amendment would have the consultant look at the proposed BPA rate increases as well as the capital plan for the electric department. He showed a draft capital plan for the next few years to council. He said it is an estimate of what needs to be done. Mike said from Cody Street to LaBrosse Hill Street there is a power line that needs to be moved when the Highway Project goes through. Mike said poles will need to be moved when the County does the Riverside Project so that will also be an expense. Mike said we have expenses coming up so we need to make sure we have adequate revenues coming in to cover them. He recommended going forward with the EES Consulting contract amendment. Mike said it will cost up to \$15,000 for the amendment. Ken Toline moved to approve the contract amendment with EES Consulting for \$15,000. Rick Alonzo seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Ken Toline “yes”, Adam Arthur “yes”.

Rick Alonzo moved to approve working with JUB Engineering on the spillway design. Adam Arthur seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Ken Toline “yes”, Adam Arthur “yes”.

Mike spoke to council regarding the Cassia Water Tank intertie project that is needed. There is a waterline from the old Northside Tank to the Cassia Tank that has a section of four inch pipe that is restricting the flow of the water to the new tank. He said there is also a problem where the overflow is higher on one tank than the other. He said the planned waterline will also suffice to let us take the old Northside Tank off line and work solely off the new Cassia Tank if necessary. The old Northside Tank needs to have some work done to it to allow this. Rick asked what needs to be done. Mike said there is some scour that has occurred in places and it needs to be filled and coated. Mike said the new waterline is about 400 feet long and an estimated cost will be \$30,000 for piping and parts. Ron asked about fire protection when the old tank is offline. The new tank holds more water, so it will be good after the line is installed. Mike said an altitude valve will be installed during the project. The valve will be hydraulic mechanical and is included in the \$30,000. He said this is budgeted and recommends going forward. Ron Smith moved to approve the Cassia Tank Water Tank intertie project for \$30,000. Rick Alonzo seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Ken Toline “yes”, Adam Arthur “yes”.

Adam Arthur moved to authorize the Mayor to sign the energy conservation agreement contract with BPA. Ken Toline seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Ken Toline “yes”, Adam Arthur “yes”.

Lisa said the Community Development Block Grant allows for improving existing parks facilities. She said we would like to apply for a grant to help us provide repairs to our existing pool and expand the facility to include a splash pad. Mayor Sims said the pool walls are cracking and leaking and the skimmer keeps breaking off and has to be repaired. He said we are considering putting in new walls in the pool. Lisa said the structural components are needed as well as broadening the project to include improvements to the bath house and parking. The maximum amount of the grant is \$150,000 so we would have \$135,000 to spend on the project as administration would cost about \$15,000. Mayor Sims said the pool decking also needs to be redone, new piping, bringing the pool house up to ADA standards, and making parking improvements. He said the estimate is about \$250,000 for these improvements. High Five will also help us with match. Mayor Sims said if we log the Moyie Dam property some of it can be used to help with the match for this. He said the improvements would help reduce the maintenance costs we now spend. Mayor Sims said sometimes there are children at the pool that are not in the pool but are waiting so they could play in a splash pad. Mike showed a power point of a splash pad. Lisa said disabled people or those who are not comfortable in the pool could also use the splash pad. Mayor Sims said a lifeguard is not needed for a splash pad so it could extend the life of summer activity. He said we will have more details at the first meeting in September.

Ken Toline spoke regarding a position for ordinance, code, and energy efficiency compliance. He thought this would give relief to the police department. Lisa said there is compliance done

for Title 12 and Title 11 and she creates files that provide documentation needed in case it goes to court. She also works with the electric department for energy efficiency compliance. Lisa also works with Pat Park from Sewell for building code violations. Andrakay said Lisa is the front line person for dealing with these types of violations and she is aware of the violations. Andrakay and the police chief have been working on nuisance property issues. Andrakay sent out letters and most people are complying. Vic said the next enforcement push will be the RV Ordinance enforcement. He likes to interact with the people before there is a citation issued and this takes time. The group briefly discussed the vacant buildings on Main Street near City Hall.

Rick Alonzo moved to authorize the part time hire of Cameron Fields to clean the Visitor Center and Fire hall at the same rate we pay Squire. Adam Arthur seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Ken Toline “yes”, Adam Arthur “yes”.

Ken Toline moved to approve the scope of work with HDR Engineering for the Moyie Dam Part 12D Dam Safety Report and authorize the Mayor to sign the contract for \$30,000 pending approval by the City Attorney. Rick Alonzo seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Ken Toline “yes”, Adam Arthur “yes”.

Eric Lederhos joined the meeting.

Adam Arthur moved to authorize the expenditure up to \$1,200 to E.L. Automation for fixing the fiber break between Bonners Ferry High School and Valley View School. Ken Toline seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Ken Toline “yes”, Adam Arthur “yes”.

There being no further business, the meeting adjourned at 9:08 p.m.

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David Sims, Mayor

Attest:

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Kris Larson, City Clerk